



**Advanced Health
Coos County Community Advisory Committee (CAC)
Meeting Minutes, DATE: June 3, 2021 *VIRTUAL ONLY MTG***

CAC Member Attendees:	
x	Avery Horton, Chair, Consumer CAC Member, Representative on the Board of Directors
x	Anna-Marie Slate, Vice-Chair, Consumer CAC Member
	Cow Creek Band of Umpqua Tribe of Indians
x	Kathy Abbott, Consumer CAC Member
	Doreen Alexander, Consumer CAC Member
	Melissa Cribbins, CAC Member, Coos County Commissioner
	Lisa DeSalvio, CAC Member, Direction of Special Programs, Coos Bay School District
	Vicki Faciane, CAC Member, Confederated Tribes of Coos, Lower Umpqua & Siuslaw Indians
x	Laura Fitouri, Consumer CAC Member, The Devereux Center
	David Geels, LPC, CAC Member, Behavioral Health Director, Coos Health & Wellness
x	Dale Hodges, Consumer CAC Member
	Candy Jacobs, Consumer CAC Member
x	Tonya Lamar, CAC Member, Advantage Dental
	Michael Marchant, CAC Member, District Manager, South Coast Region, Department of Human Services
x	Katrinka McReynolds, Tobacco Prevention Specialist, Coos Health & Wellness
x	Linda Morris, Consumer CAC Member
x	Chris Nevin, Consumer CAC Member
x	Penny Peters, Consumer CAC Member, Traditional Health Worker
x	Ruby Phillips, Consumer CAC Member
x	Christy Shipman, CAC Member, Aging & People with Disabilities Program Manager
	Trudy Simpson, Business Office Director, Purchased/Referred Care Manager, Coquille Indian Tribe
	Sara Stephens, Executive Director, South Coast Regional Early Learning Hub (SCREL), ORCCA
	Ken VanderVoorden, Consumer CAC Member



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	Corey Wampler, CAC Member, Health Coordinator, South Coast Head Start
	Lori Webb, Consumer CAC Member
x	Daniel Wells, Consumer CAC Member
Other Attendees:	
x	Gloria Clark, Oregon Department of Human Services District Office
x	Jennifer DePetro, Guest
x	Jim Gardner, Chief Operating Officer, Advanced Health
x	Katie George, Guest
x	David Ross, Guest
x	Kent Sharman, MD, Chief Medical Officer, Advanced Health
x	Kelcy Szatela, Community Outreach, Oregon Department of Human Services
x	Lela Wells, Complaints and Grievance System Coordinator
x	Laura Williams, Director of Community Engagement, Advanced Health
x	Becky Yaeger, Coos & Curry Coordinator, 211info

	DISCUSSION/INFORMATION	Action required
CALL TO ORDER	The meeting was called to order by Chairperson Avery Horton at 12:00 pm.	
APPROVAL OF MINUTES	The council reviewed the meeting minutes of May 6, 2021. Ruby Phillips moved to approve the minutes as written. Dale Hodges seconded, and the motion passed unanimously.	None
APPROVAL OF AGENDA	The council reviewed the proposed meeting agenda. Dale Hodges moved to approve the agenda as proposed. Ruby Phillips seconded, and the motion passed unanimously.	None
CAC MEMBERSHIP	Bonnie Ell, Advanced Health's Community & Tribal Relations Coordinator, shared that the Confederated Tribes of Coos, Lower Umpqua, and Siuslaw Indians (CTCLUSI) is replacing Vicki Faciane on our CAC as Vicki is no longer working at	

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	<p>CTCLUSI. Bonnie will let us know who CTCLUSI's council appoints to take Vicki's place. Bonnie also shared that she is continuing to connect with Cow Creek Band of Umpqua Tribe of Indians to ask if they will appoint a representative of their tribe to join our CAC.</p>	
<p>FINANCIAL REPORT</p>	<p>Laura Williams reported that there have been no changes to the CAC Financial Report: the CAC is responsible for the Community Health Improvement Plan (CHIP) grant funding for Coos County for 2021. The available balance is approximately \$100,000.00.</p>	<p>None</p>
<p>RECOMMENDATIONS</p>	<p><i>Promoting the Use of Bicycles -</i> Dale Hodges reported that he has been in contact with the Front Street Bike Works and feels that we should start with the bicycle community to first inventory what we already have on the ground and then we can plan to grow from there.</p> <p>Daniel Wells shared that he has experience with a mentorship program where mentors introduced bicycling to kids. Daniel suggested we consider starting a pool of funds that people could apply for the purchase of bikes. Also, we could help fund bike racks in our community.</p> <p>The CAC formed a Workgroup to focus on the Bicycle Project: Volunteers include:</p> <ul style="list-style-type: none"> • Dale Hodges • Daniel Wells • Penny Peters <p>Ruby Phillips – has bike parts to donate Linda Morris – we need to have a bicycle repair station involved. Dale responded that Front Street Bike Works, that he is in contact with, does repair work.</p> <p><i>Equity and Inclusion Statement –</i> Avery Horton recommended that the CAC make a recommendation to the Advanced Health Board that they adopt the following statement: “Advanced Health’s consumer members will receive the healthcare they need when they need it.” Avery noted that if Advanced Health achieves this that equity and inclusion would not be an issue. He stated the statement is clear and understandable. He asked for a motion to make this recommendation to the Board. Discussion was had among several CAC members and concerns were shared that the statement is perhaps too simple as some of the language is subjective and could be taken in multiple ways. Decision was made to table this discussion at this time.</p>	

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<p>OPEN FLOOR- CONSUMERS</p>	<p>Kathy Abbott – Supports the bike program. Her bike is her only mode of transportation. Not interested in the workgroup.</p> <p>Laura Fitouri – nothing today</p> <p>Dale Hodges – Excited about the bicycle mentorship idea that Daniel was talking about.</p> <p>Linda Morris – Glad to be here with everyone, loving the sunny weather</p> <p>Chris Nevin – Likes the bicycle idea, people getting outside in the fresh air, sunshine....promotes good health.</p> <p>Ruby Phillips – Provided an update on helping at Pelican Harbor and that there are still lots of food needs in our community.</p> <p>Daniel Wells – Really interested in moving forward with the bicycle program. He moved here from North Carolina and the community seemed to be much more active there.</p> <p>Anna Marie Slate – Supports the bicycle mentorship program – wonderful idea. Also enjoying the good weather.</p> <p>Avery Horton – Reported that he took the Prescription issue to the Advanced Health Board of Directors, and they will take action.</p>	
<p>MEMBER LETTERS</p>	<p>Lela Wells, Advanced Health’s Grievances & Appeals Coordinator, reported that she has been involved in a workgroup that the Oregon Health Authority (OHA) formed that is focused on revamping member letters to make them more readable and easier to understand. Specifically, the denial letter and the appeal resolution letter. Lela shared that Advanced Health could choose to use OHA’s letter template, or we could use our own. Lela would like to get feedback from the consumer CAC members on the two sets of letters.</p> <p>Lela reviewed the denial letters with the CAC and asked for feedback regarding layout and readability. Discussion was had regarding the need to “flag” that the letter is important, and the member should read it (rather than throwing it away). Some suggestions included stamping the outside of the envelope with “request denied, action needed” or “do not throw away”. Some felt the words “time-sensitive” and “urgent” are overused. Overall, majority consumer CAC members preferred OHA’s letter template.</p>	



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	Lela reviewed the appeal resolution letter and asked the consumer CAC members for feedback on the template and readability. Majority of the consumer CAC members preferred the OHA template.	
CHARTER	Laura Williams presented the 2021 Coos County Community Advisory Council (CAC) Charter and reviewed the updates with the CAC members. Anna Marie moved to approve the Charter. Ruby Phillips seconded, and the motion passed unanimously.	
COOS HEALTHIER TOGETHER	Laura Williams presented the 2020-2021 Coos County Community Health Improvement Plan (CHIP) Progress Report to the CAC. Laura summarized the high-level challenges and successes and welcomed feedback from the CAC on how to improve the annual report in the future. Kathy Abbott moved to approve the progress report. Ruby Phillips seconded, and the motion passed unanimously.	
OPEN FLOOR – AGENCY MEMBERS & PUBLIC COMMENT	There were no comments from the CAC Agency representatives.	
ADJOURNMENT	Kathy Abbott moved to adjourn the meeting at 1:28 pm. Ruby Phillips seconded, and the motion passed unanimously.	
NEXT MEETING	The next meeting of the Coos CAC is scheduled for Thursday, August 2, 2021, from 12:00 pm to 1:30 pm by MS Teams (video conference) or phone only. No in-person meetings until further notice.	

Laura Williams